



Board of Directors

Mark Slocumb
Chairman

Scott Stringer
Vice Chairman

Sue Engelhardt
Secretary/Treasurer

Mark Stolze
President & CEO

Tim Dilg

Tom Guebert

Scott Hammack

Robert Hayashi, M.D.

Brad Hermann

Brad Loos

Jeff Michalski, M.D.

Harry Mueller

Eric Stange

Tamara Walls, M.D.

Medical Advisory Board

Daniel Armstrong, Ph.D.
Sylvester Comprehensive
Cancer Center

Henry S. Friedman, M.D.
Duke University Medical Center

Eric Sandler, M.D.
Nemours Children's Specialty
Care Clinic

IRA Sample Letter of Instruction

Donor Name: _____

Address: _____

City, State, Zip: _____

To IRA Administrator:

Dear IRA Administrator,

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account (IRA), account number:

Please issue a check in the amount of \$_____ payable to The National Children's Cancer Society and send the check to the following address:

Attn: Tricia Collins

The National Children's Cancer Society
2900 Frank Scott Parkway West, Suite 928
Belleville, IL 62223

The National Children's Cancer Society's tax ID number is 37-1227890 and is a qualified charitable recipient for this transfer. It is my intention to have this transfer be a Qualified Charitable Distribution that will qualify for exclusion from my taxable income during the 20__ tax year.

Important

In your transmittal to The National Children's Cancer Society, please include my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal as well.

If you have any questions, I can be reached at _____.

Thank you for your help with this matter.

Sincerely,

(Full Name)



Should you need any help with your IRA Letter of Instruction, please contact Jamie Avalos at javalos@theNCCS.org or 314.446.5221.